DIVISION OF STUDENT AFFAIRS
COUNSELING CENTER

Time Estimate Sheet

Course	Assignments to Be Completed	Estimate of Time Needed to Complete	Totals	Actual Time to Complete
_____	_____ _____ _____	_____ _____ _____	_____	_____
_____	_____ _____ _____	_____ _____ _____	_____	_____
_____	_____ _____ _____	_____ _____ _____	_____	_____
_____	_____ _____ _____	_____ _____ _____	_____	_____
_____	_____ _____ _____	_____ _____ _____	_____	_____
_____	_____ _____ _____	_____ _____ _____	_____	_____

Contingency Time (add 10% or 20%) _____

Total Time Needed _____